

Written statement of a non-executive officer decision
Chief executive

Title	Mandatory Unpaid Leave
Decision maker	Chief executive
Date of decision	21 January 2022
Report exemption class	Open
Purpose	To end the mandatory requirement for staff to take 2 days unpaid leave from 2022.
Decision	That: (a) The requirement for staff to take two days mandatory unpaid leave is ended
Reason for the decision	As set out in the report. Documents relating to this decision are available at http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50040046
Consultation	Trade Unions and the Employment Panel.
Options considered	1. There are no alternatives to the recommendation. The chief executive has authority to determine the council's terms and conditions of employment and it is a function of employment panel to be consulted on overall terms and conditions of employment, including policies.
Declarations of interest	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	

Officer: Date 21 January 2022
Chief executive (Paul Walker)

